

## PUBLIC NOTICE

pursuant to Section 34(12) of the Planning Act, R.S.O. 1990, as amended

### APPLICATION FOR ZONE CHANGE in the TOWNSHIP OF NORWICH

Township of Norwich  
285767 Airport Road  
Norwich, ON N0J 1P0  
Telephone: 519-667-2000

**DATE:** Tuesday, December 23, 2025

**FILE:** ZN 3-25-21 (Chad and Melanie Hill)

#### **Purpose and Effect of the Proposed Zone Change**

The purpose of this application is to rezone the subject lands from 'Residential Existing Zone (RE)' to 'Special Residential Existing Zone (RE-G)' to permit a garden suite on the subject lands to be occupied for a period of twenty (20) years. The requested zone change will include special provisions to permit a temporary garden suite to be located on the subject lands for a period of twenty (20) years. The proposed garden suite would be approximately 92.9 m<sup>2</sup> (1,000 ft<sup>2</sup>) in size and located to the west of the principal dwelling. The subject lands currently contain a single detached dwelling with attached garage and garden shed. The effect of the requested zoning would be to permit the placement of the proposed garden suite for a period of twenty years, in addition to the existing single detached dwelling and garden shed.

The subject lands are described as Part of Lot 5, Concession 6 (North Norwich), in the Township of Norwich. The subject lands are located on the south side of Airport Road, lying between Highway 59 and Base Line and are municipally known as 285874 Airport Road, Township of Norwich.

#### **Public Meeting**

The Council of the Township of Norwich will hold a public meeting to consider the proposed Zone Change on:

**Date:** Tuesday, January 13, 2026  
**Time:** 9:00 a.m.  
**Place:** Council Chambers, Township Office, 285767 Airport Road, Norwich, ON, N0J 1P0

The specific time at which this application will be heard will depend on the progress of the meeting, as a number of applications may be on the agenda.

We welcome your comments and request that they be submitted in writing to [planning@oxfordcounty.ca](mailto:planning@oxfordcounty.ca). All written comments received will be provided to members of Council for the Council's consideration. Comments received may become part of the public agenda.

If you wish to speak as part of the public meeting, we suggest that you advise the Township office ahead of time by contacting the Clerk's office at 519-667-2000 or via email to [karmstrong@norwich.ca](mailto:karmstrong@norwich.ca). Written submissions must be provided no later than 4:30 p.m. the Wednesday preceding the meeting to be included on the agenda.

If you have any limitations affecting your ability to participate in this public meeting process, please contact the Township Clerk's Office prior to the meeting date.

#### **Other Planning Act Applications:      None**

Please be advised that Council may approve, modify or refuse the requested application at the meeting. If you do not attend or are not represented at the meeting, the Council may proceed and may not advise you of any proposed modifications.

If you wish to be notified of the decision of the Township of Norwich on the proposed amendment, you must make a written request to the either the Clerk of the Township of Norwich or to [planning@oxfordcounty.ca](mailto:planning@oxfordcounty.ca).

In order to appeal a decision of the Township of Norwich to the Ontario Land Tribunal, eligibility requirements must be met as outlined in the Planning Act, R.S.O. 1990, as amended. If a specified person or public body would otherwise have an ability to appeal the decision of Township of Norwich to the Ontario Land Tribunal but does not make oral submissions at a public meeting or make written submissions to Township of Norwich or the County of Oxford before the amendment is adopted, the specified person or public body is not entitled to appeal the decision. Third party appeals of any decision are not permitted.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Norwich or the County of Oxford before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional information relating to the proposed amendment is available for review at the County of Oxford Community Planning Office at the address below, Monday – Friday, 8:30 a.m. to 4:30 p.m., or by visiting the Community Planning website at [www.oxfordcounty.ca/en/services-for-you/land-use-development.aspx](http://www.oxfordcounty.ca/en/services-for-you/land-use-development.aspx). If you have any questions regarding the above-noted application and how to preserve your appeal rights, please contact **Amy Hartley, Development Planner**, Community Planning Office (519-539-9800 ext. 3204). Written comments may be forwarded to the address below or emailed to: [planning@oxfordcounty.ca](mailto:planning@oxfordcounty.ca). Please include the applicant's name and our File Number on all correspondence.

Yours truly,

A handwritten signature in black ink, reading "Heather St. Clair". The signature is written in a cursive, flowing style.

/lb

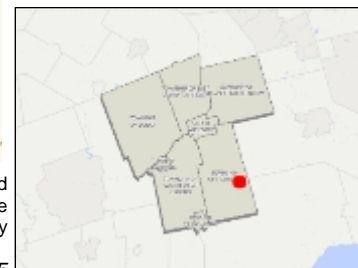
Heather St.Clair, MCIP, RPP  
Senior Development Planner  
Community Planning Office  
County of Oxford  
21 Reeve Street  
Woodstock ON N4S 3G1  
Telephone: 519-539-9800 / Fax 519-421-4712



## Legend

- Parcel Lines**
  - Municipal Boundary
  - Property Boundary
  - - - Assessment Boundary
  - Road
  - Unit
- Zoning Floodlines**
- Regulation Limit**
  - ♦♦ 100 Year Flood Line
  - ▲ 30 Metre Setback
  - Conservation Authority Regulation Limit
  - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)

## Notes



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NAD\_1983\_UTM\_Zone\_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

December 15, 2025