

**NOTICE OF COMPLETE APPLICATION AND NOTICE OF PUBLIC MEETING**

pursuant to Section 34(12) of the Planning Act, R.S.O. 1990, as amended

**APPLICATION FOR ZONE CHANGE**  
in the  
**TOWNSHIP OF NORWICH**

Township of Norwich  
285767 Airport Road  
Norwich, ON N0J 1P0  
Telephone: 519-667-2000

**DATE:** Thursday, February 12, 2026

**FILE:** ZN 3-25-18 (Township of Norwich)

**Purpose and Effect of the Proposed Zone Change**

The Township of Norwich has initiated an application for zone change with the intent of amending a number of provisions to the Township's Comprehensive Zoning By-law (By-law No. 07-2003-Z)

More specifically, the purpose of the application is to undertake a number of administrative updates for clarification as well as updating provisions that are reflective of current processes and interpretations within the Township, including:

- Clarification on those individuals who may administer and enforce the Zoning By-law;
- Updating conflicts between Zoning By-law requirements and the Ontario Building Code;
- Revised definition of a 'dwelling' to exclude a 'tent' from being considered a dwelling;
- New definitions for "First Storey" and "Swimming Pool";
- Clarification on how swimming pools are considered when calculating lot coverage;
- Clarify walk-out deck requirements and interpretation gaps;
- Provide a mechanism for replacement dwellings where the Township has authorized a demolition agreement.

The proposed housekeeping changes will not eliminate any 'as of right' uses or previous zoning approvals granted by Township Council.

**Public Meeting**

The Council of the Township of Norwich will hold a public meeting to consider the proposed Zone Change on:

**Date:** **Tuesday, March 10, 2026**  
**Time:** **7:00 p.m.**  
**Place:** **Council Chambers, Township Office, 285767 Airport Road, Norwich, ON, N0J 1P0**

The specific time at which this application will be heard will depend on the progress of the meeting, as a number of applications may be on the agenda.

We welcome your comments and request that they be submitted in writing to [planning@oxfordcounty.ca](mailto:planning@oxfordcounty.ca). All written comments received will be provided to members of Council for the Council's consideration. Comments received may become part of the public agenda.

If you wish to speak as part of the public meeting, we suggest that you advise the Township office ahead of time by contacting the Clerk's office at 519-667-2000 or via email to [karmstrong@norwich.ca](mailto:karmstrong@norwich.ca). Written submissions must be provided no later than 4:30 p.m. the Wednesday preceding the meeting to be included on the agenda.

If you have any limitations affecting your ability to participate in this public meeting process, please contact the Township Clerk's Office prior to the meeting date.

**Other Planning Act Applications:** **None**

Please be advised that Council may approve, modify or refuse the requested application at the meeting. If you do not attend or are not represented at the meeting, the Council may proceed and may not advise you of any proposed modifications.

If you wish to be notified of the decision of the Township of Norwich on the proposed amendment, you must make a written request to the either the Clerk of Norwich Township or to [planning@oxfordcounty.ca](mailto:planning@oxfordcounty.ca).

In order to appeal a decision of the Township of Norwich to the Ontario Land Tribunal, eligibility requirements must be met as outlined in the Planning Act, R.S.O. 1990, as amended. If a specified person or public body would otherwise have an ability to appeal the decision of Township of Norwich to the Ontario Land Tribunal but does not make oral submissions at a public meeting or make written submissions to Township of Norwich or the County of Oxford before the amendment is adopted, the specified person or public body is not entitled to appeal the decision. Third party appeals of any decision are not permitted.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Norwich or the County of Oxford before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional information relating to the proposed amendment is available for review at the County of Oxford Community Planning Office at the address below, Monday – Friday, 8:30 a.m. to 4:30 p.m., or by visiting the Community Planning website at [www.oxfordcounty.ca/en/services-for-you/land-use-development.aspx](http://www.oxfordcounty.ca/en/services-for-you/land-use-development.aspx). If you have any questions regarding

the above-noted application and how to preserve your appeal rights, please contact **Amy Hartley, Development Planner**, Community Planning Office **(519-539-9800 ext. 3204)**. Written comments may be forwarded to the address below or emailed to: [planning@oxfordcounty.ca](mailto:planning@oxfordcounty.ca). Please include the applicant's name and our File Number on all correspondence.

Yours truly,



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