



# OXFORD COUNTY LIBRARY BOARD GOVERNANCE POLICY MANUAL

Board Motion Number:	2022-04	Date of Review:	2026
Date Approved:	March 21, 2022	Chairperson's signature:	

## CODE OF CONDUCT

### BACKGROUND

The Oxford County Library Board expects of itself and its members, proper use of authority and appropriate decorum in group and individual behaviour when acting on the Library's behalf.

### PURPOSE

1. Only decisions approved by motion of the Board shall have legal and binding authority, unless rescinded or amended by motion of the Board.
2. Board member accountability to the library shall supersede any conflicting loyalty, such as that to advocacy or interest groups and membership on other boards, organizations, or staffs, and the personal interest of any Board member acting as an individual consumer of the Library's service.

### PROCEDURES

Board members shall:

1. Exert no authority as individuals over the Library, the CEO or the staff.
2. Be loyal to the interests of the library.
3. Adhere to the regulations of the *Municipal Conflict of Interest Act* in respect of pecuniary or fiduciary conflicts of interest;
4. Respect the confidentiality appropriate to issues of a confidential nature.
5. Conduct themselves with integrity to reflect credit on the Library, and inspire the confidence, respect and trust of colleagues, subordinates and the community;
6. Recognize the inability of any board member or board members to speak for the board except as explicitly set forth in board policies.
7. Adhere to all of the policies approved by the Board.