

**OXFORD COUNTY LIBRARY BOARD  
MINUTES**

**August 15, 2023**

Member Present	Chair Julia Harris Vice-Chair Laura Langford (arrives at 1:20 p.m.) Councillor David Mayberry Councillor Brian Petrie Cynthia Lacroix (arrives at 1:20 p.m.) Katherine Grieve
Members Absent	Ellen Devlin
Staff Present	L. M. Williams, CEO/Chief Librarian L. Buchner, Director of Corporate Services C. McLaren, Deputy Chief Librarian Branch Services (arrives at 1:20 p.m.)

**1. CALL TO ORDER**

Oxford County Library meets in regular session this fifteenth day of August, 2023, in Room 222, Oxford County Administration Building, Woodstock, at 1:00 p.m. with Chair Julia Harris in the chair.

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING**

RESOLUTION NO. 2

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that the Minutes of the Library Board meeting held on July 18, 2023 be adopted as amended.

DISPOSITION: Motion Carried

## 5. DELEGATIONS AND PRESENTATIONS

5.1 Strategy Corp

RE: Library Strategic Plan

## 6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

### RESOLUTION NO. 3

Moved By: David Mayberry

Seconded By: Katherine Grieve

Resolved to keep Vision Statement as is: Connect, Discover, Share, and Become.

DISPOSITION: Motion Carried

## 7. CONSIDERATION OF CORRESPONDENCE

NIL

## 8. REPORTS

8.1 2023-20 Key Agenda Items Update (Verbal Report)

### RESOLUTION NO. 4

Moved By: David Mayberry

Seconded By: Katherine Grieve

1. That the Library Board receive the Key Agenda Items Update, Report No. 2023-20 for information and discussion.

DISPOSITION: Motion Carried

8.2 2023-21 Librarian's Report

### RESOLUTION NO. 5

Moved By: Katherine Grieve

Seconded By: Brian Petrie

1. That the Library Board receive Report No. 2023-21, Librarian's Report and Statistics, for information and discussion.

DISPOSITION: Motion Carried

8.3 2023-22 Draft Service Delivery Model

### RESOLUTION NO. 6

Moved By: Cynthia Lacroix  
 Seconded By: Brian Petrie

1. That the Library Board receive Report No. 2023-22, Draft Service Delivery Model, for information and discussion.

DISPOSITION: Motion carried with changes as discussed.

#### 8.4 2023-23 2023 Q2 Business Plan and Budget Update

##### RESOLUTION NO. 7

Moved By: David Mayberry  
 Seconded By: Brian Petrie

1. That Report No. 2023-23 entitled “2023 Q2 Library Business Plan and Budget Update”, be received for information.

DISPOSITION: Motion Carried

## 9. UNFINISHED BUSINESS

9.1 Pending Item - Drag Storytime Report

## 10. NOTICE OF MOTIONS

NIL

## 11. NEW BUSINESS / ENQUIRIES / COMMENTS

August 29<sup>th</sup> at 12:00 p.m. – Financial discussion for those attending.

Comments – Ingersoll council was happy to have Cristina and Ellen come to discuss. SWOX had as well and both Councillors were happy with staff putting this together.

## 12. CLOSED SESSION

NIL

## 13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

## 14. ADJOURNMENT

The Oxford County Library Board adjourns its proceedings at 3:55 p.m. until the next meeting scheduled for August 28, 2023.

Minutes adopted on September 19, 2023 by Resolution No. 2.

*"Julia Harris"*

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CHAIR

*"Lisa Marie Williams"*

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SECRETARY