

MINUTES
OF THE
COUNCIL OF THE
COUNTY OF OXFORD

County Council Chamber
Woodstock
September 9, 2015

MEETING #21

Oxford County Council meets in regular session this ninth day of September 2015, in the Council Chamber, County Administration Building, Woodstock.

1. CALL TO ORDER:

9:30 a.m., with Warden Mayberry in the chair.

All members of Council present except Councillors McKay and Wearn.

Councillor Wearn arrives at 9:32 a.m.

Staff Present: P. D. Beaton, Director of Human Services / Acting Chief Administrative Officer
L. S. Buchner, Director of Corporate Services
C. Fransen, Director of Woodingford Lodge
P. Heywood, Manager of Health Protection / Acting Director of Public Health and
Emergency Services
G. K. Hough, Director of Community and Strategic Planning
A. Smith, Director of Human Resources
R. G. Walton, Director of Public Works
B. J. Tabor, Clerk

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Sandra Talbot
Seconded by: Deborah Tait

That the Agenda be approved as amended by adding confirming By-law No. 5737-2015.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING:

Council Minutes of August 12, 2015

RESOLUTION NO. 2:

Moved by: Sandra Talbot
Seconded by: Larry Martin

That the Council Minutes of August 12, 2015 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS:

RESOLUTION NO. 3:

Moved by: Sandra Talbot
Seconded by: Larry Martin

That Council rise and go into a public meeting pursuant to the County of Oxford Disposal of Land Policy, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried (9:32 a.m.)

1. Declaration of Surplus Lands – located on Balsam Street, Innerkip, in the Township of East Zorra-Tavistock, designated as Part 9 on Plan 41R-2592

At the request of the Chair, R. Walton, Director of Public Works, speaks regarding the history behind the property located on Balsam Street, Innerkip, which is the subject of the declaration of surplus land.

The Chair asks if there are any members of the public wishing to speak for or against the declaration of surplus lands. No one indicates such intent.

The Chair opens the meeting to questions or comments from members of Council. There are none.

RESOLUTION NO. 4:

Moved by: Stephen Molnar
Seconded by: Larry Martin

That Council adjourn the public meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried (9:34 a.m.)

6. DELEGATIONS AND PRESENTATIONS:

NIL

7. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS:

Not Required.

8. CONSIDERATION OF CORRESPONDENCE:

1. Township of East Zorra-Tavistock, August 5, 2015
Township of Blandford-Blenheim, August 7, 2015
Town of Tillsonburg, August 11, 2015
Town of Ingersoll, August 14, 2015
Re: Draft Community Sustainability Plan (CSP)

RESOLUTION NO. 5:

Moved by: Stephen Molnar
Seconded by: Larry Martin

That the correspondence from the Township of East Zorra-Tavistock, dated August 5, 2015, the Township of Blandford-Blehnheim, dated August 7th, the Town of Tillsonburg, dated August 11th, and the Town of Ingersoll, dated August 14th, regarding the draft Community Sustainability Plan (CSP), be received as information and referred for consideration under Report No. CAO 2015-06.

DISPOSITION: Motion Carried

9. REPORTS FROM DEPARTMENTS:

COMMUNITY AND STRATEGIC PLANNING

CASPO 2015-180

Re: Application for Draft Plan of Condominium and Exemption from Draft Plan Approval CD 15-04-8: 2081788 Ontario Corporation

RESOLUTION NO. 6:

Moved by: Ted Comiskey
Seconded by: Margaret Lupton

That the recommendations contained in Report No. CASPO 2015-180, titled "Application for Draft Plan of Condominium and Exemption from Draft Plan Approval CD 15-04-8: 2081788 Ontario Corporation", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. CASPO 2015-180:

1. That Oxford County Council grant draft plan approval of a proposed plan of condominium submitted by 2081788 Ontario Corporation, (File No. CD 15-04-8); prepared by Brooks & Muir Surveying and dated June 10, 2015, for lands described as Block 36, Plan 41M-260, in the City of Woodstock.
2. And further, that Oxford County Council approve the application for exemption from the draft plan of condominium approval process submitted by 2081788 Ontario Corporation, (File No. CD 15-04-8) for lands described as Block 36, Plan 41M-260, in the City of Woodstock, as all matters relating to the development have been addressed through the Site Plan Approval process and a registered site plan agreement.

CAO/CLERK

CAO 2015-06
Re: Adopting the Future Oxford Plan

RESOLUTION NO. 7:

Moved by: Larry Martin
Seconded by: Deborah Tait

That the recommendations contained in Report No. CAO 2015-06, titled "Adopting the Future Oxford Plan ", be adopted.

DISPOSITION: See Action of Council following Resolution No. 9

RESOLUTION NO. 8:

Moved by: Ted Comiskey
Seconded by: Margaret Lupton

That the Future Oxford Community Sustainability Plan, as recommended for adoption in Report No. CAO 2015-06, be amended by changing the reference to “at least 2060” in Action Item 58 to read “at least 2100”, as was adopted by Council Resolution No. 15, dated April 11, 2012, as being the lifespan goal for the current County landfill site.

DISPOSITION: Motion Carried

RESOLUTION NO. 9:

Moved by: Stephen Molnar
Seconded by: Larry Martin

That in consideration of Report CAO 2015-06, that a motion of separation be approved for Item No. 5 to be considered separately.

DISPOSITION: Motion Carried

DISPOSITION ON RESOLUTION NO. 7
AS AMENDED BY RESOLUTIONS NO. 8 AND 9: Motion Carried

RESOLUTION NO. 10: (Separated Item No. 5)

Moved by: Sandra Talbot
Seconded by: Ted Comiskey

That Council approves funding in the amount of \$300,000, to be financed from General Reserves, for energy and community wellbeing baseline studies as outlined in Report CAO 2015-06.

DISPOSITION: See Action of Council
following Resolution No. 11

RESOLUTION NO. 11:

Moved by: Stephen Molnar
Seconded by: Larry Martin

That the text of the motion be amended by adding:

and further that a subsequent Report be prepared outlining the use and partnership resources of funding;

and a comprehensive update on Smart Energy Oxford (SEO) and Canadian Index of Wellbeing (CIW).

DISPOSITION: Motion Carried

DISPOSITION ON RESOLUTION NO. 10
AS AMENDED BY RESOLUTION NO. 11: Motion Carried

Recommendations Contained in Report No. CAO 2015-06:

1. That Council adopt The Future Oxford Community Sustainability Plan, as outlined in Report CAO 2015-06;

2. And further, that Council approves the appointment of the Community Steering Committee as the Future Oxford Transition Board with a mandate to begin implementation of the Future Oxford Plan including the appointment of the Inaugural Future Oxford Board and a Program Director by January 30, 2016;
3. And further, that staff present a Future Oxford funding plan for Council consideration during the 2016 Business Plan and Budget process;
4. And further, that Council authorize staff to seek funding partners for annual Future Oxford operations;
5. And further, that Council approves funding in the amount of \$300,000, to be financed from General Reserves, for energy and community wellbeing baseline studies as outlined in Report CAO 2015-06;
6. And further, that Council authorize the Chief Administrative Officer to submit all appropriate grant applications in support of the implementation of the Future Oxford Plan, including baseline studies as outlined in Report CAO 2015-06;
7. And further, that Area Municipal Councils of Oxford County be requested to adopt The Future Oxford Community Sustainability Plan and indicate their support, through resolution, for the information as outlined in Report CAO 2015-06.

PUBLIC WORKS

PW 2015-44
Re: Water and Wastewater Billing Services Contract Award

RESOLUTION NO. 12:

Moved by: Larry Martin
Seconded by: Deborah Tait

That the recommendations contained in Report No. PW 2015-44, titled "Water and Wastewater Billing Services Contract Award", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. PW 2015-44:

1. That staff be directed to negotiate a contract with the Town of Tillsonburg for water and wastewater billing services for the Town of Tillsonburg based on their submission to RFP CS 2015-01 for 3 years with a one year option;
2. And further, that staff be directed to negotiate a contract with EARTH Corporation for water and wastewater billing services for Ingersoll, Woodstock and the Township Water Systems based on their submission to RFP CS 2015-01 for 3 years with a one year option;
3. And further, that a by-law be raised to authorize the CAO to sign the respective contracts.

PW 2015-45
Re: Supply of Automatic Meter Reading Equipment for the
Universal Water Metering Project

RESOLUTION NO. 13:

Moved by: Stephen Molnar
Seconded by: Marion Wearn

That the recommendations contained in Report No. PW 2015-45, titled "Supply of Automatic Meter Reading Equipment for the Universal Water Metering Project", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. PW 2015-45:

1. That County Council award a contract to Wolseley Waterworks Canada, in the amount of \$1,556,409 plus HST for supply of Automatic Meter Reading (AMR) equipment, as part of the County Wide Universal Metering (UM) Project, subject to the 2015 budget shortfall of \$254,000 being funded by the Water Systems Reserves;
2. And further, that a by-law be raised authorizing the Chief Administrative Officer to sign all documents related thereto.

PW 2015-46
Re: Ingersoll Wastewater Treatment Plant Upgrade, Contract B
Construction Contract

RESOLUTION NO. 14:

Moved by: Stephen Molnar
Seconded by: Marion Wearn

That the recommendations contained in Report No. PW 2015-46, titled "Ingersoll Wastewater Treatment Plant Upgrade, Contract B Construction Contract", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. PW 2015-46:

1. That County Council pre-approve a provision of \$400,000 in the 2016 Budget to fully fund the multi-year second phase of the Ingersoll Wastewater Treatment Plant Upgrade in response to tender results for the Contract B that exceeds the 2015 Budget approval for this project:
2. And further, that County Council award a contract to HIRA Limited, in the amount of \$11,823,185.00 plus HST for the 2015 construction contract for Ingersoll Wastewater Treatment Plant (WWTP) Upgrade, Contract B;
3. And further, that a by-law be raised authorizing the Chief Administrative Officer to sign all documents related thereto.

PW 2015-47
Re: Ontario Community Infrastructure Fund Application Based Component

RESOLUTION NO. 15:

Moved by: Margaret Lupton
Seconded by: Ted Comiskey

That the recommendation contained in Report No. PW 2015-47, titled "Ontario Community Infrastructure Fund Application Based Component", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. PW 2015-47:

1. That staff be authorized to apply for a grant under the Ontario Community Infrastructure Fund (OCIF) for structure 592570 on County Road 13 in the amount of \$600,000.

Waste Management Program Changes

With the motion on the floor and prior to discussion, Dave Vermeeren, Waste Management/Rural Properties Supervisor, using a PowerPoint presentation, updates Council on the Waste Management Program changes which will become effective September 14, 2015. D. Vermeeren responds to comments and questions from members of Council. R. Walton, Director of Public Works, also speaks regarding the Program changes.

RESOLUTION NO. 16:

Moved by: Margaret Lupton
Seconded by: Ted Comiskey

That the update as presented on the Waste Management Program changes, effective September 14, 2015, be received as information.

DISPOSITION: Motion Carried

CORPORATE SERVICES

CS 2015-31
Re: OILC Financing Applications – Tillsonburg and County

RESOLUTION NO. 17:

Moved by: Marion Wearn
Seconded by: Margaret Lupton

That the recommendations contained in Report No. CS 2015-31, titled "OILC Financing Applications – Tillsonburg and County", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. CS 2015-31:

1. That By-law No.5729-2015, being a by-law to authorize the submission of an application to the Ontario Infrastructure Lands Corporation for temporary and long-term borrowing through the issue of debentures for the purposes of the Town of Tillsonburg, be presented to Council for enactment;
2. And further, that By-law No.5730-2015, being a by-law to authorize the submission of an application to the Ontario Infrastructure Lands Corporation for temporary and long-term borrowing through the issue of debentures for the purposes of the County of Oxford, be presented to Council for enactment.

CS 2015-30
Re: Housing First Policy and Disposal of Land Policy Amendments

RESOLUTION NO. 18:

Moved by: Marion Wearn
Seconded by: Margaret Lupton

That the recommendations contained in Report No. CS 2015-30, titled "Housing First Policy and Disposal of Land Policy Amendments", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. CS 2015-30:

1. That the Housing First Policy as set out in Attachment No. 1 to Report No. CS 2015-30, be approved, effective September 9, 2015;
2. And further, that the Disposal of Land Policy be amended as set out in Attachment No. 2 to Report No. CS 2015-30, effective September 9, 2015.

CS 2015-29
Re: Receivables Management Policy Amendments – Consultation

RESOLUTION NO. 19:

Moved by: Trevor Birtch
Seconded by: Deborah Tait

That the recommendation contained in Report No. CS 2015-29, titled "Receivables Management Policy Amendments - Consultation", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. CS 2015-29:

1. That the Receivables Management Policy be amended as set out in Attachment No. 1 to Report No. CS 2015-29, effective September 9, 2015 and shall supersede the amendments recommended under Report No. CS 2015-28 entitled "Receivables Management Policy Amendments".

10. UNFINISHED BUSINESS:

CS 2015-28 (Deferred from the August 12, 2015 Council Meeting)
Re: Receivables Management Policy Amendments

RESOLUTION NO. 20:

Moved by: Trevor Birtch
Seconded by: Deborah Tait

That deferred Report No. CS 2015-28, titled "Receivables Management Policy Amendments", be received and the recommendation contained therein withdrawn as superseded by the recommendation contained in Report No. CS 2015-29.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. CS 2015-28:

1. That the Receivables Management Policy be amended as set out in Attachment No. 1 to Report No. CS 2015-28, effective August 12, 2015.

Pending Items

No discussion takes place regarding the Pending Items list.

11. MOTIONS:

Deputy Warden Comiskey, at the August 12, 2015 meeting, gave notice that he would introduce the following motion at the September 9th meeting. He advises that he is extending the motion to the next meeting in order to make refinements to the wording subsequent to discussions at a recently held community meeting. The reworded motion, to more clearly define the “zero waste drive”, will be brought forward to the September 23rd meeting of Council.

Notice of Motion from the August 12, 2015 Meeting

Whereas solid waste in Oxford County, as across the Province of Ontario, is generated by industrial, commercial, institutional, recreational, agriculture, agricultural related, and other businesses, residents and visitors;

And whereas almost 47,000 metric tons of solid waste is landfilled annually at the Oxford County Waste Management facility in Salford, comprised of approximately 37% residential and 63% industrial/commercial/institutional;

And whereas, at the current annual landfill volumes, the Oxford County Waste Management facility has the site capacity to receive 47,000 metric tons of solid waste to approximately 2043:

And whereas at an additional 20,000 metric tons of solid waste generated in Oxford County is exported annually for disposal outside of the County of Oxford which, if landfilled in Oxford County, would dramatically shorten the lifespan of the Oxford County Waste Management facility;

And whereas Oxford County Council, at its meeting on April 11, 2012, adopted a motion which in part sought the development of a strategy that would ensure the Oxford County Waste Management facility meets all waste disposal needs of Oxford County to the Year 2100;

And whereas Oxford County Council, at its meeting on May 13, 2015, adopted a resolution calling on the Minister of Environment and Climate Change to replace the *Waste Diversion Act* with legislation that will, among other issues:

- first and foremost take definitive and meaningful action to reduce solid waste generation and increase disposal rates through effective waste reduction and enhanced waste diversion requirements across all sectors of the Province of Ontario;
- fully supports and facilitates a community’s systematic approach to the reduction of waste disposal demand in that community;

And whereas the Future Oxford Plan, expected to be adopted by all municipal councils in Oxford in September 2015, is a community based vision of sustainability including associated waste management goals, actions and targets intended to establish Oxford County as a Zero Waste community;

And whereas Zero Waste for Oxford County means:

- *100% of Oxford generated and non-hazardous Industrial, Commercial, Institutional, and Residential solid waste disposal needs are met by the County of Oxford Waste Management facility;*

Therefore be it resolved that the County of Oxford commit to achieving Zero Waste by 2025;

And further, that the plan to achieve Zero Waste in Oxford County include definitive actions to reduce solid waste generation, increase waste diversion and other actions deemed necessary across all sectors to extend the lifespan of the Oxford County Waste Management facility to 2100;

And further, that industrial, commercial, institutional, recreational, agriculture, agricultural related, and other businesses and residents of Oxford County be encouraged to actively participate in Zero Waste Oxford initiatives and programs as they are introduced, discussed and implemented;

And further, that the County of Oxford seek the appropriate regulatory reform, and support, from the Minister of Environment and Climate Change necessary to assist the County of Oxford in the achievement of its Zero Waste goal.

12. NOTICE OF MOTIONS:

NIL

13. NEW BUSINESS/ENQUIRIES/COMMENTS:

Councillor Birtch speaks to the Township of Zorra's recently passed resolution, moved by Councillor Marcus Ryan who is in the audience today, to become a 100% renewable energy Corporation by 2040.

Councillor Birtch speaks to Local Government Awareness Week which is coming up in October and his plan to visit as many schools as possible to talk to students in Grades 5 and 10. He requests Councillor Lupton to share Zorra's plan for Awareness Week.

Councillor Lupton explains that the Township of Zorra is taking a Council meeting on the road to one of the schools where the children will be able to come in and out of the meeting.

Warden Mayberry advises that he has received an e-mail from Councillor McKay stating that he is taking a Leave of Absence until after the Federal election as he was nominated last night to be the Liberal candidate.

The Warden reminds Councillors that tickets are available for the Ex-Councillors' Reunion being held on Thursday, September 24th.

Deputy Warden Comiskey mentions that Oxford Creative Connections is presenting the Halls Creek Festival of Creativity this weekend in Ingersoll. He invites all to this Oxford County festival.

14. CLOSED SESSION:

NIL

15. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION:

Not Required.

16. BY-LAWS:

BY-LAW NO. 5729-2015

Being a By-law to authorize the submission of an Application to Ontario Infrastructure and Lands Corporation ("OILC") for financing certain ongoing capital works of the Corporation of the Town of Tillsonburg; and to authorize long term borrowing for such works through the issue of debentures by County of Oxford (the "Upper Tier Municipality") to OILC.

BY-LAW NO. 5730-2015

Being a By-law to authorize the submission of an Application to Ontario Infrastructure and Lands Corporation ("OILC") for financing certain ongoing capital works of the County of Oxford (the "Municipality"); to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC.

BY-LAW NO. 5731-2015

Being a By-law to declare real property located on Balsam Street, Innerkip, in the Township of East Zorra-Tavistock, designated as Part 9 on Plan 41R-2592, as surplus to the needs of the County.

BY-LAW NO. 5732-2015

Being a By-law to authorize an Application for Approval to Expropriate Land being Part of Block D, Registered Plan 55 in the City of Woodstock, County of Oxford, and designated as Part 1 on Reference Plan 41R-9243.

BY-LAW NO. 5733-2015

Being a By-law to authorize the Chief Administrative Officer and Director of Human Services, on behalf of the County of Oxford, to enter into agreement(s) for the provision of Municipal Capital Facilities for Affordable Housing by Habitat for Humanity Heartland.

BY-LAW NO. 5734-2015

Being a By-law to authorize the Chief Administrative Officer to execute all documents necessary to effect the purchase of the abandoned Canada Southern Railway Company (CASO) railway property from Quarter Town Line to the east town limits of the Town of Tillsonburg.

BY-LAW NO. 5735-2015

Being a By-law to authorize the Chief Administrative Officer to execute contract documents between the County of Oxford and HIRA Limited for the 2015 Construction Contract B for the Ingersoll Wastewater Treatment Plant (WWTP) upgrade and expansion.

BY-LAW NO. 5736-2015

Being a By-law to authorize the Chief Administrative Officer to execute contract documents between the County of Oxford and Wolseley Waterworks Canada for the supply of Automatic Meter Reading (AMR) equipment as part of the County-wide Universal Metering (UM) Project.

BY-LAW NO. 5737-2015

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 21:

Moved by: Deborah Tait
Seconded by: Larry Martin

That the following By-laws be now read a first and second time: No. 5729-2015, No. 5730-2015, No. 5731-2015, No. 5732-2015, No. 5733-2015, No. 5734-2015, No. 5735-2015, No. 5736-2015 and No. 5737-2015.

DISPOSITION: Motion Carried

RESOLUTION NO. 22:

Moved by: Deborah Tait
Seconded by: Larry Martin

That the following By-laws be now given third and final reading: No. 5729-2015, No. 5730-2015, No. 5731-2015, No. 5732-2015, No. 5733-2015, No. 5734-2015, No. 5735-2015, No. 5736-2015 and No. 5737-2015.

DISPOSITION: Motion Carried

17. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Wednesday, September 23, 2015 at 7:00 p.m.

10:42 a.m.

Minutes adopted on September 23, 2015 by Resolution No. 2

"David Mayberry"

WARDEN

"Alison H. Edwards"

DEPUTY CLERK