

MINUTES  
OF THE  
COUNCIL OF THE  
COUNTY OF OXFORD

County Council Chamber  
Woodstock  
December 9, 2009

MEETING #31

Oxford County Council meets in a special session this ninth day of December 2009, in the Council Chamber, County Administration Building, Woodstock.

1. CALL TO ORDER:

1:01 p.m., with Warden Holbrough in the chair.

All members of Council present except Councillor Hayes and Talbot.

Councillor Talbot arrives at 1:09 p.m.

Staff Present: M. R. Bragg, Chief Administrative Officer  
L. S. Buchner, Director of Corporate Services  
C. Fransen, Administrator/Manager of Operations, Woodingford Lodge  
J. Kubiak, Corporate Manager of Human Resources  
M. Metcalfe, Acting Director of Public Health and Emergency Services  
M. Misk-Evans, Corporate Manager of Community and Strategic Planning  
R. G. Walton, Director of Public Works  
B. J. Tabor, Clerk  
D. Aristone, Manager of Accounting

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Michael Harding  
Seconded by: Margaret Lupton

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. INTRODUCTORY COMMENTS - WARDEN:

Warden Holbrough welcomes the members to the first of the 2010 Budget meetings.

Warden Holbrough suggests that the meeting will be handled in the same way as previous budget meetings held in the past few years with Councillors having the opportunity to ask for information and

clarification, and to offer suggestions. If specific information is asked for or if there is need for further discussion those items will be recorded on a list similar to what was done in previous budget sessions.

5. DELEGATIONS AND PRESENTATIONS:

RESOLUTION NO. 2:

Moved by: Michael Harding  
Seconded by: Margaret Lupton

That the Council rise and go into Committee of the Whole.

DISPOSITION: Motion Carried (1:05 p.m.)

**BUSINESS PLANS AND BUDGETS:**

**A INTERDEPARTMENTAL CHARGES**

L. Buchner, Director of Corporate Services, speaks to and responds to questions regarding the Interdepartmental Charges portion of the Budget.

**B TOURISM**

C. Bingham, Tourism Specialist, speaks to and responds to questions regarding the Tourism Business Plan and Draft Budget.

**C PROVINCIAL OFFENCES**

S. Schmid, Manager of Customer Service, speaks to and responds to questions regarding the Provincial Offences Business Plan and Draft Budget.

**D CUSTOMER SERVICE**

S. Schmid, Manager of Customer Service, speaks to and responds to questions regarding the Customer Service Business Plan and Draft Budget.

**E INFORMATION SYSTEMS**

J. Moore, Manager of Information Systems, speaks to and responds to questions regarding the Information Systems Business Plan and Draft Budget.

At 2:50 p.m., Council recesses for a break.

At 3:05 p.m., Council resumes with Warden Holbrough in the chair.

All members of Council present except Councillors Hayes and Molnar.

**F HUMAN RESOURCES**

J. Kubiak, Corporate Manager of Human Resources, speaks to and responds to questions regarding the Human Resources Business Plan and Draft Budget.

**G COMMUNITY AND STRATEGIC PLANNING**

M. Misek-Evans, Corporate Manager of Community and Strategic Planning, speaks to and responds to questions regarding the Community and Strategic Planning Business Plan and Draft Budget.

## **H FINANCE**

D. Aristone, Manager of Accounting, speaks to and responds to questions regarding the Finance Business Plan and Draft Budget.

Councillor Talbot leaves the meeting at 3:32 p.m.

## **I COUNCIL**

M. Bragg, C.A.O., speaks to the Council Draft Budget.

## **J C.A.O./CLERK**

M. Bragg, C.A.O., speaks to the C.A.O./Clerk Business Plan and Draft Budget.

Council concludes its review at this point in the Agenda. A summary list is provided by L. Buchner, Director of Corporate Services, on items needing follow-up with Council members asking further questions and adding to the list.

## **TO DO LIST**

- Tourism - Report on impact of changes resulting from Provincial Regional Marketing Alliance (Sorbara Study)
- Tourism - Review terms of reference for Tourism - i.e. include advocacy in the Service Strategy section of the Business Plan
- Corporate Services - Review court security costs incurred by Woodstock Police Services
- Corporate Services - Review Information Systems budget as a percentage of total operating costs for reasonableness
- Corporate Services - Report on debt obligations of the County and each of the area municipalities
- Corporate Services - Report regarding joint and several liability and revising the Negligence Act - draft document prepared by AMO
- Corporate Services - Report regarding joint and several liability in terms of long term debt obligations of area municipalities

## **RESOLUTION NO. 3:**

Moved by: Michael Harding  
Seconded by: Margaret Lupton

That Council, in Committee of the Whole, rise and reconvene as Oxford County Council.

**DISPOSITION:** Motion Carried (3:51 p.m.)

## **6. BY-LAWS:**

BY-LAW NO. 5135-2009  
Being a By-law to confirm all actions and proceedings of the Council.

## **RESOLUTION NO. 4:**

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That the following By-law be now read a first and second time: No. 5135-2009.

**DISPOSITION:** Motion Carried

RESOLUTION NO. 5:

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That the following By-law be now given third and final reading: No. 5135-2009.

DISPOSITION: Motion Carried

7. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Monday, January 4, 2010 at 6:00 p.m.

3:53 p.m.

Minutes adopted on January 4, 2010 by Resolution No. 2

Paul J. Holbrough

WARDEN

Brenda J. Tabor

CLERK