



Terms of Reference

Cycling Advisory
Committee
December 2014

PURPOSE

To foster a bike-friendly community that encourages and facilitates people to use the bicycle for recreation and as an alternate, environmentally friendly mode of transportation.

COMPOSITION

Membership shall be made up of the following:

- County Council representative (1 member)
- Representative from each local area municipal council or staff (up to 8 members)
- Police Services (2 members)
- Residents/Representatives from the cycling community (6 members)
- County department representatives (Public Works, Public Health, Tourism)

The Executive shall be made up of the following:

- Chair or Co-Chairs – to be elected by members
- Vice-Chair
- Recorder

RULES OF PROCEDURE

The term of the committee is 4 years ending with the Term of Council (2014 - 2018);

Quorum shall be made up 50% plus 1 of signed members;

Majority vote is required for decision making;

Meetings will be held monthly initially – ongoing schedule to be determined;

Meetings will be monthly. There may be additional meetings at the call of the chair(s);

Meetings will be on a Monday at 6:00 PM at the Oxford County Administrative Building;

Terms of Reference will be reviewed by the Committee prior to the end of the term with recommendations to be considered by the next term of County Council.