

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, January 16, 2024

Members Present: Chair Julia Harris
Vice-Chair Laura Langford
Councillor David Mayberry
Councillor Brian Petrie (arrives at 1:07 p.m.)
Megan Blair
Katherine Grieve
Cynthia Lacroix

Members Absent: None

Staff Present: L.M. Williams, CEO/Chief Librarian
L. Buchner, Director of Corporate Services (leaves at 2:44 p.m.)

1. CALL TO ORDER

Oxford County Library meets in regular session this the sixteenth day of January, 2024, in Room 222, Oxford County Administration Building, Woodstock, at 1:01 p.m. with Chair Julia Harris in the chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: David Mayberry
Seconded By: Katherine Grieve

Resolved that the Agenda be approved as amended to include a verbal report from the CEO/Chief Librarian under Item 11 regarding a memorandum of understanding with the TVDSB.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL



4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Megan Blair

Seconded By: David Mayberry

Resolved that the Library Board minutes of December 19, 2023 be adopted.

DISPOSITION: Motion Carried

5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

7.1. 2024-01 Key Agenda Items Update and Policy Review (verbal report)

RESOLUTION 3

Moved By: Laura Langford

Seconded By: Megan Blair

That the Library Board receives Verbal Report 2024-01, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2024-02 Librarian's Report and Monthly Statistics

RESOLUTION 4

Moved By: Brian Petrie

Seconded By: Katherine Grieve

That the Library Board receives Report 2024-02, Librarian's Report and Monthly Statistics for information and discussion.

DISPOSITION: Motion Carried

7.3. 2024-03 2023 Board Evaluation

RESOLUTION 5

Moved By: Brian Petrie

Seconded By: David Mayberry

That the Library Board receives Report 2024-03, 2023 Board Evaluation for discussion and approval; and further, that Board Members complete the Board Evaluation Form prior to January 23, 2024.

DISPOSITION: Motion Carried

7.4. 2024-04 Oxford County Multi-Year Accessibility Plan Update

RESOLUTON 6

Moved By: Laura Langford

Seconded By: Megan Blair

Resolved that the Library Board receives Report 2024-04, Oxford County Mulit-Year Accessibility Plan Update for information.

DISPOSITION: Motion Carried

7.5. 2024-05 2SLGBTQIA+ Programming (verbal report)

RESOLUTION 7

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the Library Board receives Verbal Report 2024-05, 2SLGBTQIA+ Programming, for information.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. MOTIONS

NIL

10. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

11.1 Discussion around OCL's staffing resources to create video content.

11.2 Discussion around recent cybersecurity incidents at London Public Library and Toronto Public Library.

11.3 TVDSB MOU with Oxford County Library and County of Oxford. Staff brought forward a draft document.

RESOLUTION 8

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the Library Board gives direction to the Chair and CEO/Chief Librarian to sign the MOU as presented.

DISPOSITION: Motion Carried

12. ADJOURNMENT

RESOLUTION 9

Moved By: Katherine Grieve

Seconded By: Laura Langford

Resolved that the Board meeting of January 16, 2024 be adjourned until the next meeting scheduled for February 20, 2024 at 1:00 p.m.

DISPOSITION: Motion Carried at 2:56 p.m.

"Julia Harris"

Julia Harris, Chair

"Lisa Marie Williams"

**Lisa Marie Williams,
Secretary**