

OXFORD COUNTY LIBRARY BOARD**MINUTES****February 13, 2023**

Member Present Councillor David Mayberry
 Councillor Brian Petrie
 Ellen Devlin
 Katherine Grieve
 Julia Harris
 Cynthia Lacroix
 Laura Langford

Staff Present L.M. Williams, CEO/Chief Librarian
 L. Buchner, Director of Corporate Services
 L. Mansbridge, Coordinator of Legislative Services/Deputy Clerk

1. CALL TO ORDER

CEO/Chief Librarian, L.M. Williams calls the meeting to Order at 1:02 p.m. in the Council Chamber, County Administration Building.

L.M. Williams welcomes everyone to the Inaugural meeting of the 2023-2026 Library Board. She explains that the purpose of the meeting, in addition to the first regular meeting, is to elect the term and person for the positions of Chair and Vice-Chair of the Oxford County Library Board.

2. APPROVAL OF AGENDA**RESOLUTION NO. 1:**

Moved by: David Mayberry
Seconded by: Cynthia Lacroix

Resolved that the Agenda be approved.

Disposition: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. MOTION TO DETERMINE THE TERM OF CHAIR AND VICE CHAIR**RESOLUTION NO. 2:**

Moved by: David Mayberry

Seconded by: Brian Petrie

Resolved that the term of the Chair and Vice Chair be four years.

Disposition: Motion Carried

5. NOMINATIONS FOR AND ELECTION OF CHAIR

RESOLUTION NO. 3

Moved by: David Mayberry

Seconded by: Laura Langford

CEO/Chief Librarian Williams calls for further nominations. Being none, the CEO/Chief Librarian calls for a vote to close nominations.

Resolved that Julia Harris be nominated for the position of Chair of the Oxford County Library Board.

Disposition: Motion Carried

RESOLUTION NO. 4

Moved by: David Mayberry

Seconded by: Cynthia Lacroix

Resolved that Julia Harris be declared Chair of the Oxford County Library Board.

Disposition: Motion Carried

6. CHAIR PRESIDES OVER BALANCE OF MEETING

Julia Harris takes the Chair at 1:06 pm and presides over the balance of the meeting.

7. NOMINATIONS FOR AND ELECTION OF VICE CHAIR

Brian Petrie moves to nominate David Mayberry for the position of Vice Chair.

Cynthia Lacroix moves to nominate Laura Langford for the position of Vice Chair.

RESOLUTION NO. 5:

Moved by: Cynthia Lacroix

Seconded by: David Mayberry

Resolved that Laura Langford be declared Vice Chair of the Oxford County Library Board.

Disposition: Motion Carried

8. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION NO. 6:

Moved by: David Mayberry
 Seconded by: Laura Langford

Resolved that the Library Board Minutes of November 7, 2022 be adopted.

Disposition: Motion Carried

9. DELEGATIONS AND PRESENTATIONS

9.1 Presentation for Library Board Orientation

L.M. Williams provides a verbal overview of the orientation documents provided to the members of the Oxford County Library Board. L.M. Williams indicates that all members are to complete an online AODA training module. L.M. Williams recommends branch tours to the members and states possible tour dates and discussion is suggested to be dealt with under Agenda item 12.3.

RESOLUTION NO. 7:

Moved by: David Mayberry
 Seconded by: Brian Petrie

Resolved that the Oxford County Library Board receive the presentation from the CEO/Chief Librarian as information.

Disposition: Motion Carried

10. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

NIL

11. CONSIDERATION OF CORRESPONDENCE

NIL

12. REPORTS

12.1 2023-01 Key Agenda Items

RESOLUTION NO. 8:

Moved by: Laura Langford
 Seconded by: Brian Petrie

1. That the Library Board receives the Key Agenda Items and Policy Review Framework for information.

Disposition: Motion Carried

12.2 2023-02 Librarian's Report

RESOLUTION NO. 9:

Moved by: Cynthia Lacroix
 Seconded by: Katherine Grieve

1. That the Board receive Report No: 2023-02 for information and discussion.

Disposition: Motion Carried

12.3 2023-03 2023 Library Board Meeting Schedule

RESOLUTION NO. 10:

Moved by: Cynthia Lacroix
 Seconded by: Brian Petrie

1. That the Library Board adopt a schedule for every third Tuesday of the Month with each regular meeting being held at 1:00 p.m.

Disposition: Motion Carried

RESOLUTION NO. 11

Moved by: David Mayberry
 Seconded by: Brian Petrie

Resolved that the March 21, 2023 meeting of the Oxford County Library Board be held at 9:00 AM at the Ingersoll Branch of the Library, to facilitate Library Branch tours. The regular meeting will commence at 1:00 p.m.;

And further that the April 18, 2023 meeting of the Oxford County Library Board be held at 9:00 a.m. at a branch location to be determined, to facilitate the remainder of the Library Branch tours.

Disposition: Motion Carried

12.4 2023-04 OCL Board Member Appointment to Ontario Library Service Board Assembly

RESOLUTION NO. 12

Moved by: David Mayberry
 Seconded by: Cynthia Lacroix

1. That the Library Board appoint Julia Harris to represent Oxford County Library Board on the Ontario Library Service Board Assembly for Libraries serving populations of 40,000 to 74,999.

Disposition: Motion Carried

13. UNFINISHED BUSINESS

NIL

14. NOTICE OF MOTIONS

NIL

15. NEW BUSINESS / ENQUIRIES / COMMENTS

C. Lacroix provides a comment that she would like to understand the financials, including the surplus, and the inter-departmental charges. L. Buchner offers a one on one meeting prior to first quarterly report or as a group if other members are interested. The majority of the members express interest in receiving an overview. It is decided a more in depth presentation will be provided by L. Buchner at the April meeting.

D. Mayberry raises that movie licenses come at a cost for the Township of South-West Oxford of approximately \$300.00 when hosting outdoor movie nights. D. Mayberry asks for this to be investigated by Library staff to address the cost. L.M. Williams will return to the Board with an update.

16. CLOSED SESSION

NIL

17. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

18. ADJOURNMENT

The Oxford County Library Board adjourns its proceedings at 2:43 p.m. until the next meeting scheduled for March 21, 2023 at 9:00 a.m.

Minutes adopted on March 21, 2023 by Resolution No. 2.

"Julia Harris"

CHAIR

"Lisa Marie Williams"

SECRETARY